To: Dr. Killebrew, President & CEO

Through: Dr. Albrecht, Vice President
Student Engagement & Success

From: Ann DeCaish, Chair, Student Fee Advisory Committee

Date: April 17, 2016

Subject: Student Fee Advisory Committee Recommendations

April 20, 2016

Dr. Killebrew,

Please find the following recommendations of the Student Fee Advisory Committee for FY17.

Committee Charge:
The Student Fee Advisory Committee (SFAC) is a committee charged with advising the administration on the type, amount and expenditure of compulsory fees under Texas Education Code Section 54.503 for student service fees: Section 54.507 student health & medical services fee; Section 54.521 student center facilities and Section 54.539 recreational sports fee.

Action items:

Student Service fee:
There is no request to increase this fee. New money generated by an increase in student head count and semester credit hours will fund any recommended increases in departmental budgets.

University Health Services fee:
There is no request to increase this fee. New money generated by increase in student head count and semester credit hours will fund any recommended increases in the University Health Center budget.

Student Center Complex fee:
There is no request to increase the fee. New money generated by increase in student head count and semester credit hours will fund any recommended increases in the Student Center Complex budget.

Recreational Sports fee:
There is no request to increase the fee. New money generated by increase in student head count and semester credit hours will fund any recommended increases in the Recreational Sports budget.
**Personnel Actions:**
The Student Fee Advisory Committee supports the review of personnel positions funded by the Student Service fee, University Health Center fee, Student Center Complex fee and the Recreational Sports fee, for equity and re-classifications.

The Student Fee Advisory Committee recommends the following new positions (listed in priority order) be considered if funding is available to support them:

**Student Service Fee:**
1. Student Conduct Officer (Judicial Affairs)
2. Case Manager (University Counseling Center)
3. (.5 FTE) Exam Services Coordinator (Dis. Services), Ombuds/Student Assistance Coordinator (AVP/Dean of Students)
4. Graduate Assistant (Prevention)

**Recreational Sports Fee:**
1. Graduate Assistants in: Competitive Sports, Outdoors, Wellness & Fitness, Events & Marketing

**University Health Center Fee:**
1. Nurse practitioner
2. Registered Nurse

**Student Center Complex Fee:**
No positions were requested

*The committee felt that funding of positions should take priority over funding other items that were requested during the process.

The committee prioritized the allocation of additional funds in this order:

**Student Service Fee:**
- Disability Services: Student Worker wages $7100
- Career Services: New database w/Destination survey $10900
- Career Services: Implementation of new database system $8000
- Student Activities: Expansion of Alternative Spring Break $4500
- Student Activities: Aloha Days training expenses $6000
- Student Activities: Sigma Alpha Pi conference attendance $1500

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Student Government Association: Initiatives $ 6,577
Student Activities: Breakaway Annual Membership $ 750
Student Activities: Sigma Alpha Pi Catering $ 1000
Prevention: Uniforms & clothing for ITEAM $ 300
Prevention: Employee Training, Registration– ITEAM $ 500
Prevention: Employee Training, Travel – ITEAM $ 1000
SEI: Educational materials $ 150
SEI: Office supplies, general supplies, printing services, postage $ 850

There were additional items supported by the committee however, with the limited amount of new funds available, the committee did not feel we could afford them. If something was to change, the following items should be considered for funding:
Prevention: ITEAM Programming
Housing: catering for Move-in Day
Inclusion: Catering – Inclusion events
Prevention: Printing for ITEAM
Associate Dean of Students: student wages for office coverage
AVP/Dean of Students: new employee travel
AVP/Dean of Students: new employee office supplies

Recreational Sports Fee:
RS: Cable Service throughout the facility $ 16800

University Health Center Fee:
No additional requests, beyond personnel were made. $ 0

Student Center Complex Fee:
UC: Cable Service throughout the facility $ 2000

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